

**CASTLE ROCK TOWNSHIP**  
**BOARD OF SUPERVISORS REGULAR MEETING**  
**August 14, 2017 @ 7:00 P.M.**

**Approved**

The regular monthly meeting of the Board of Supervisors of Castle Rock Township was convened at the Castle Rock Town Hall on Monday, August 14, 2017 at 7:00 p.m. Present were Sandy Weber, Chair; Jon Juenke, Vice-Chair; Jeff Partington, Kelly Elvestad, and Dave Nicolai, Supervisors; Barbara Lang, Clerk and Rhonda Rademacher, Treasurer. Also in attendance were Drea Doffing, Glen Switzer, Fern Peterson, Mark Henry, and late arrival Ken Betzold.

Sandy Weber called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

**APPROVE AGENDA**

**Jeff Partington and Jon Juenke seconded to accept the agenda. 5 ayes. Motion carried.**

**CONSENT AGENDA**

1. July 10, 2017 Board of Supervisors Special Meeting Minutes
2. July 10, 2017 Board of Supervisors Regular Meeting Minutes
3. Temporary On-Sale Liquor License from Rotary Club of Farmington (for Ramble Jam) at Dakota County Fairgrounds, Sept 15 & 16, 2017
4. Large Assembly Permit Application from Valek Auction Service at Dakota County Fairgrounds, Sept 30, 2017

**Kelly Elvestad made a motion and Dave Nicolai seconded to accept the Consent Agenda. 5 ayes. Motion carried.**

**PUBLIC COMMENT** - None

**PLANNING COMMISSION UPDATE**

On July 24, 2017 A Public Hearing was held to consider a Conditional Use Application to establish an Outdoor Recreation Area at 1481 240<sup>th</sup> St W for Finally Farms, LLC, Clinton & Emilie Christensen (see minutes for more details). CUP is recommended with conditions identified in the attached Resolution. At the July 24, 2017 Planning Commission meeting, the following items were reviewed:

- Discussion about buildables PID# 07-03100-76-014 – Robert Hart
  - Discussion about buildables PID# 07-03100-50-019 – Greg Rappie
- Owners of these parcels were present. It was confirmed that both properties are within RR-1 Zoning and number of buildables were identified for each parcel.
- Building permit application for accessory building, Mark & Drea Doffing, 2255 225<sup>th</sup> St W
  - Demo permit application for old farmhouse at 23134 Audrey Ave, Fern Peterson, owner
  - Building permit application for accessory building, Daniel Kutnink, 3591 250<sup>th</sup> St W
- All permit applications were reviewed and recommended for approval by the Board of Supervisors.

**REVIEW / APPROVE**

- 5-year review of Interim Use Permit for Switzer Nursery  
Glenn Switzer was present and brought some photos of the new fence that has been installed. He also informed the Supervisors that they changed the set-up for the DJ's at their events, which seems to be working so the sound isn't affecting the neighbors. They plan to finish building the bridal suite portion of their new structure in the coming months. General consensus by the Board members was that the event business has been a great asset to the community, and that they are doing a good job.

**Jeff Partington made a motion and Dave Nicolai seconded that the existing Conditional Use Permit will be extended for another five (5) year period. 5 ayes. Motion carried.**

- Conditional Use Permit for Finally Farms LLC, to establish a business providing services for small parties, both at other locations and on-site, to include pony rides and a petting zoo, Clinton & Emilie Christensen, 1481 240<sup>th</sup> St W  
Minutes from the Public Hearing were reviewed, with no issues being found to proceed.

**Kelly Elvestad made a motion and Jon Juenke seconded to approve the Conditional Use Permit. 5 ayes. Motion carried.**

- Resolution 2017-13 Resolution Approving a Conditional Use Permit for an Outdoor Recreation Area at 1481 240<sup>th</sup> St W

Chair Sandy Weber read the conditions listed in the Resolution. No further discussion.

**Jon Juenke made a motion and Kelly Elvestad seconded to adopt Resolution 2017-13. 5 ayes. Motion carried.**

- Building permit application for accessory building, Mark & Drea Doffing, 2255 225<sup>th</sup> St W  
As there are wetlands on this parcel, it was noted that Brian Watson has been to the site to review the intended location and has given his approval from the Soil & Water Conservation office.

**Dave Nicolai made a motion and Jon Juenke seconded to approve this building permit. 5 ayes. Motion carried.**

- Demo permit application for old farmhouse at 23134 Audrey Ave, Fern Peterson, owner  
Mrs. Peterson's contractor had inquired about if the flagstone used for the old foundation needs to be removed, or if it can just be buried, since it is natural stone. Clerk Lang had checked with Ron Wasmund, the Building Inspector, and he indicated that they need to call prior to beginning the demo so he can look at it, and he will advise how they should proceed.

**Dave Nicolai made a motion and Kelly Elvestad seconded to approve this demo permit. 5 ayes. Motion carried.**

- Building permit application for accessory building, Daniel Kutnink, 3591 250<sup>th</sup> St W.

**Jon Juenke made a motion and Kelly Elvestad seconded to approve this demo permit. 5 ayes. Motion carried.**

### **COMMITTEE REPORTS**

- North Cannon River Watershed Management Organization updates  
Sandy Weber reported that they went on a tour at the Miesville Ravine Park, which was very educational. She also explained more about the state legislation program called One Watershed/One Plan. This has reduced the number of watersheds listed in the state, which were previously identified as watersheds in each county. Any watershed that crosses county lines will now be identified as a single watershed. As a result of this consolidation, there is now some additional state funding available for improvement of the watersheds.

Business was suspended, as a Dakota County Deputy arrived.

### **DAKOTA COUNTY SHERIFF UPDATE**

The Deputy who was present indicated that the detours for Highway 3 have been a challenge. They are doing their best to be a presence in the affected areas and they have been issuing traffic citations. A lot of the traffic is not driving at safe speeds on the gravel roads. They appreciate that Castle Rock Township has good signage in place. He also inquired if there were any other concerns, and Chair Weber reported that it appears there might be drug pick-ups being made near her residence on Akron Ave. The Deputy made note of this so they can increase patrols in that area.

Committee Reports resumed.

- Countryside Estates Park – Supervisor Elvestad will install the new recycle/trash receptacle this week. Recycling service is being added to the pick-ups at the park. The dead tree has been removed.
- MN Association of Townships District 4 meeting was held on August 7. Sandy Weber and Barbara Lang attended. The District meeting was well attended, and MAT had good presentations.

### **UNFINISHED BUSINESS**

- Discussion regarding ag-zoned building setback verification  
There was discussion that the previous agreement with MNSPECT for verifying setbacks that are close to property lines is no longer valid. The Planning Commission will continue to verify setbacks on new projects. The only ones that need to get measured are those that are close to the property lines. We have one project for an ag-zoned building that will be close to the setback requirements. Dave Nicolai has the

equipment to measure this. He and Sandy Weber will check on the current project that needs to be measured.

- Void Resolution 2017-12 for Parcel Split at 1016 220<sup>th</sup> St W, John & Amy Bakke property. Owners changed the terms of their land sale and are not proceeding with the parcel split. Per Troy Gilchrist, Township Attorney, voiding the Resolution that was adopted can be noted in the meeting minutes and no further action needs to be taken. As this parcel split is not taking place, Clerk was instructed to void Resolution 2017-12.
- Review letter regarding complaint at PID # 07-00200-51-013, Annette Ave  
Supervisor Juenke indicated that he had spoken to the property owner about this problem. This has been an on-going issue between these neighbors, and the property owner indicated that deputies have even stopped and talked to him several times. After further discussion, Clerk was instructed to mail out the letter that was reviewed.
- Update on new town hall roof – Clerk Barbara Lang has contacted Pete Schaffer, who will be doing the work. He indicated that the materials are on order and he is hoping to begin the project soon
- Update on well repair at Town Hall  
The well has been repaired. New equipment and pipe had to be installed. There is still some sediment in the water, even after going through the water softener charger, which was recently replaced. The next time the water softener charger is replaced, it should take care of the problem.

#### **NEW BUSINESS** - None

#### **ROAD REPORT**

- 2017 gravel and dustproofing update  
Gravel and dustproofing have been applied on 225<sup>th</sup> Street. There are a few other minor areas that will get some spot gravel within the next month or so. Otherwise, roads are in good shape.
- Road construction updates and comments  
Highway 3 road construction has been a challenge so far. Several semi trucks have gotten stuck under the railroad bridge on 275<sup>th</sup> St. A special meeting was held on the second day of the Hwy 3 closure with MnDOT and the three affected townships, and some additional signage will be placed by MnDOT. Mr. Henry has also been working with the Dakota County Transportation Department.
- Wild parsnip  
Updated survey has been done to get ready for the fall spraying. Ditch mowing will be done prior to the fall spraying so the chemicals can do their job when they are applied.  
There was a special meeting on August 8 in Northfield that both Mark Henry and Sandy Weber attended regarding control of wild parsnip. Our township has a good plan in effect compared to many other areas, and we are in much better shape keeping the areas under control.
- August 7, 2017 e-mail from Tom Anton re: 2019 update for County Road 78 project  
The second half of the project to pave County Road 78 in 2019 is in the preliminary stages. They have not decided how they will be handling the curves in the road at this point.

#### **TREASURER'S REPORT**

Receipts                      \$ 178,884.93  
Current Investments      \$ 911,135.02

**Jon Juenke made a motion and Kelly Elvestad seconded to approve the Treasurer's Report. 5 ayes.  
Motion carried.**

#### **REVIEW PAYROLL AND CLAIMS**

Payroll: \$ 1,461.20      Claim # 9014 – 9015  
Claims: \$20,561.75      Claim # 9016 - 9034  
**Total: \$22,022.95**

**Jon Juenke made a motion and Kelly Elvestad seconded to approve the Treasurer's Report. 5 ayes.  
Motion carried.**

### **CLERKS REPORT**

- New Building Permit Application forms are on the township website. Inspectron has separate forms for each category of over-the-counter permits, in addition to the general building permit application.
- It was pointed out that there is a hazardous waste drop-off event sponsored by Dakota County which will take place on September 9.
- Reminder that the annual Randolph Fire Department chicken barbeque is on Saturday, August 19. The township website also includes their link to support their on-going fundraiser to purchase an extractor washing machine. Everyone is encouraged to support them.
- Please let Clerk know if you have any further updates that should be posted on the website.

**Jeff Partington made a motion and Jon Juenke seconded to adjourn. 5 ayes. Motion carried.**

Meeting adjourned at 8:15 pm

Respectfully submitted,  
Barbara Lang, Clerk

Attest: Sandy Weber, Chair of Board of Supervisors